# Checkpoint Meeting Minutes

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## Group Identifier:

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| --- | --- | --- |
| 02 | 03 | 2017 |

## Date of Meeting:

## Attendance Register:

|  |  |
| --- | --- |
| **Name** | **Present** |
| Ismail Abukar | X |
| Amy Dowse | X |
| Dorota Hawro | X |
| Sanjeev Ponnapula | X |
| Falah Zaidan |  |

If present mark with (X), approved absence (A), otherwise leave blank

## Progress review of last week

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| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Implement the functionality of the main screen for own module | O (1/2 C) |
| Implement links from main screen to subsequent screens for own module | O (1/2 C) |
| Implement functionality of subsequent, connected screens for own module | O (1/2 C) |
| Person 2:  Amy Dowse | Implement the functionality of the main screen for own module | C |
| Implement links from main screen to subsequent screens for own module | O (1/2 C) |
| Implement functionality of subsequent, connected screens for own module | O (1/2 C) |
| Person 3:  Dorota Hawro | Implement the functionality of the main screen for own module | O (1/2 C) |
| Implement links from main screen to subsequent screens for own module | O (1/2 C) |
| Implement functionality of subsequent, connected screens for own module | O (1/2 C) |
| Person 4:  Sanjeev Ponnapula | Implement the functionality of the main screen for own module | C |
| Implement links from main screen to subsequent screens for own module | C |
| Implement functionality of subsequent, connected screens for own module | C |
| Person 5:  Falah Zaidan | Implement the functionality of the main screen for own module | X |
| Implement links from main screen to subsequent screens for own module | X |
| Implement functionality of subsequent, connected screens for own module | X |

Max three rows per group member. Task status: (C) completed (O) ongoing (X) no report

## Plan for next week

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| --- | --- | --- |
| **Name** | **Task Description** | **Task Status** |
| Person 1:  Ismail Abukar | Implement the search method for bookings | O |
| Implement edit bookings | O |
| Implement delete bookings | O |
| Person 2:  Amy Dowse | Complete the implementation for adding a new vehicle | O |
| Implement the search function for a vehicle using the registration | O |
| Implement the search function for a vehicle using the customer’s name | O |
| Person 3:  Dorota Hawro | Link the GUI to the database | O |
| Implement the add, edit and delete methods in the parts module | O |
| Implements the search method for parts | O |
| Person 4:  Sanjeev Ponnapula | Complete integration with other modules | N |
| Test own module according to the requirements and make any improvements needed | N |
|  |  |
| Person 5:  Falah Zaidan |  |  |
|  |  |
|  |  |

Max three rows per group member. Task status: (N) new (O) ongoing (X) no report

The ongoing tasks from last week have been re-worded to be more specific

## Other Issues and Risks

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| At the start of the week Falah messaged the group to say that he would no longer be contributing to the project and then removed himself from our group WhatsApp. The team will now implement only the 4 core modules but the removal of the specialist repair module means that some alterations need to be made to both our designs and current stage implementations which will slow down the progress.  As a result of this late switch, Dorota is working to catch up with the level that everyone else’s modules were at. The team is fully supporting Dorota in making sure she is confident in the requirements of her new module.  There are a lot of other deadlines within the next week for other modules so members will be even busier. We are going to make sure we allocated specific time slots (each member) in their day to work on the project so that progress isn’t effected too much.  We have not been able to integrate fully at this point (as planned) but we have done small amounts of integration between modules. We hope to be complete next week so that we have enough time to fully test the system. |